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2016
2015

PROFORMA FOR RECOMMENDING THE TEACHERS FOR STATE AWARDS

The details for assessment of work of the Teachers for selection by the Inspecting Officer are given below:

1. Name of the Teacher. :
2. Father/Husband Name. :
3. Date of Birth. :
4. Qualifications:
 - a) Academic. :
 - b) Professional. :
5. Service Particulars: -
 - a) Date of joining into service. :
 - b) Length of continuous service as on 5th September. :
 - c) Present designation. :
 - d) Name of the School in which he/she is working with postal address and PIN CODE. :
 - e) Permanent Postal Address (Residential and Telegraphic Address with PIN CODE).
 - f) Nearest Bank *at 18/11/18*
6. Details of service rendered:

Name of the School	Whether belongs to Primary School or Secondary	Management	Period of service details from appointment date-to-date	Service rendered in Agency /Slum area, if any	Subjects taught
1	2	3	4	5	6

7. Academic achievements:

Year	Subjects taught	S.S.C	VII Class	Other Classes
Number appeared:				
Number Passed:				
Pass Percentage:				
Average Marks in the subject:				

Note: The above particulars should be furnished for the last five years.

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8. Participation of the Teachers in the activities of Parent-Teacher Association.

9. Special work done for raising the standards of Education (Work done by the teacher should be noted in this proforma against each item briefly, but not objective type i.e., Yes or No).

a) Steps taken by the Teachers to increase enrolment in the school and mobilization of out of School Children and to avoid drop-outs.

b). Give enrolment/retention percentage figures for the last 3 years of the School.

Year	Enrolment Percentage	Retention Percentage
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10. Activities undertaken for strengthening National Integration (Give details): -

a). N.C.C.

b). Scouts and Guides

c). Jamboree

d). Camps

e). National Green Crops.

f). Other activities, if any

11. Inculcating Interest in Co-curricular and Extra-curricular activities among the students (Work done by the teacher should be noted against each item briefly but not objective type i.e., Yes or No).

a) Annual day function participation : held/Not held:

b) Culture programmes Participated in and training given to students to participate in competitions (furnish details): -

i. School Level

ii. Mandal Level

iii. District Level

iv. State Level

c). Debates/Elocution/Quiz Competitions sports in which the students were made to participate (Give details): -

- i. Inter-School Level :
- ii. Inter-District Level :
- iii. State Level :
- iv. National Level :

d). Excursion/Tours to the important places conducted (Mention the places and periods):-

- i. Within the State :
- ii. Outside the State :

e). Participation in the community service (furnish details); -

- i. Social work :
- ii. Clean and Green :
- iii. Health campaigns :

12. Contribution of the teacher for physical development of the school (Give details):

- a) Accommodation :
- b) Furniture :
- c) Other Aids :

13. Contribution of the Teacher for development of Students' Educational Standards:-

- a). Innovating Methods of Teaching :
- b). Activity packs :
- c). Teaching Learning Material :
- d). Evaluation tools developing :

14. Contribution of Teachers for promoting literacy in general.

- a). Participation in Akshar Sankranti (to be certified by Collector) :
- b). Back to School Programme :

15. Interest in helping the gifted/handicapped:
/mentally retarded and backward students.

16. Educational Innovative Writings useful :
to the Students (Give details): -

a). If text book author, details of the
book (s):

i). Class :

ii). Subject :

iii). Year :

b). Publication of Articles in : Name of the Year of
(Give details during last 3 years): - Journal Publication

i. State Level :

ii. National Journal :

17. Awards received previously, if any :
(Give details)

18. Relationship with (PTA meetings): -

i). Students :

ii). Teachers :

iii). Parents :

19. Any other achievements not mentioned :
above.

20. Brief note on criminal or other cases :
against the teacher and character of
teacher.

21. Specific Remarks of the Inspecting Officer:
justifying award for the teacher
(one para).

PLACE:

DATE:

SIGNATURE OF THE
INSPECTING OFFICER
WITH OFFICIAL SEAL

22. Remarks/Recommendation of the :
DISTRICT EDUCATIONAL OFFICER
(Specific remarks justifying the
recommendation)

PLACE:

DATE:

SIGNATURE OF THE
DISTRICT EDUCATIONAL OFFICER
WITH OFFICIAL SEAL

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CERTIFICATE OF ANTECEDENTS AND CHARACTER

This is to certify that _____
recommended for State Award, 2011 by District Selection Committee has an absolutely
clean record of service and faultless antecedents and that no enquires or legal proceeding
of any kind, departmental or otherwise, are pending against him/her.

PLACE:

SIGNATURE OF THE
DISTRICT EDUCATIONAL OFFICER
WITH OFFICIAL SEAL

DATE:

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**PROFORMA FOR RECOMMENDING THE TEACHER EDUCATORS OF DIETs/TASEs/CTEs
AND PHYSICAL EDUCATION FOR STATE AWARDS**

The details for assessment of work of the Teacher Educator for selection by the Supervising Officer are given below:

1. Name of the Teacher Educator. :
2. Father/Husband Name. :
3. Date of Birth. :
4. Qualifications : -
 - a) Academic. :
 - b) Professional. :
5. Service Particulars : -
 - a) Date of joining into service. :
 - b) Length of continuous service as on 5th September. :
 - c) Present designation. :
 - d) Name of the School in which he/she is working with postal address and PIN CODE. :
6. Details of service rendered:

Name of the Institute	Management	Period of service details from appointment date-to-date	Service rendered in Agency /Slum area, if any	Subjects taught
1	2	3	4	5

7. a) Seminars, Conferences, Symposia, Workshop:
etc., attended as Resource person.

i) National Level Seminar/Workshop/
Conference. :

ii) State Level Seminar/Workshop/
Conference. :

iii) Regional Level Seminar/Workshop/
Conference. :

b) Percentage of passes in the subject taught:

i) More than 90% < 100%. :

ii) More than 75% < 90%. :

iii) :

iv) 75% and below. :

8. a) Activities undertaken for strengthening :
National integration (Give details): -

i) NCC/NSS/Scouts and Guides. :

ii) Hostel Deputy Warden. :

b). Details of Innovations/Contribution:
to teaching (only National & State
Level).

i) Designing TLM/Training Modules/
Lab Manual. :

ii) Preparation of Resource Material, :
Reading Material.

iii) Student Counselling. :

9. Inculcating interest in Co-curricular :
and Extra-curricular activities among the
students

a) Culture programmes Participated
and training given to students to
participate in competitions at.

i) Institution Level. :

ii) District Level. :

iii) University Level. :

iv) State Level. :

v) National Level. :

b) Debates/Elocution/Quiz Competitions :
sports in which the students were
made to participate (Give details): -

- a) Inter-School Level :
- b) District Level. :
- c) University Level. :
- d) State Level. :
- e) National Level. :

c). Excursion/Tours to the Important
places conducted (Mention the places
and periods):-

- a) Within the District. :
- b) With in the State. :
- c) Outside the State :
- d). Participation in the community
service :
- a) Social work :
- b) Clean and Green :
- c) Health campaigns. :
- d) Janma Bheemi. :
- e) Campus Development. :
- f) Participation in the preparation of
Habitation Plan & Micro-Planning:

e) Participation in Subject related activities:
like exhibitions, Museum, Clubs etc.

- i) Institution Level. :
- ii) District Level. :
- iii) State Level. :
- iv) National Level. :

10. Contribution of the teacher for physical
development of the school (Give details):-

- a) Accommodation :
- b) Furniture & Equipment. :
- c) Other Aids/Library. :

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11. Contribution of the Teacher Educator for:
Development of Students' Educational
Standards.
 12. Contribution of Teacher Educator for :
promoting literacy in general.
 - a) Contribution LC/PLC. :
 - b) DPEP Activities. :
 - c) Other Literacy efforts :
(Chaduvulapanduga)
 13. Interest in helping the gifted/handicapped:
/mentally retarded and backward/Juvenile
delinquent students.
 14. Educational Innovative Writings useful :
to the Students.
 - a). Author of Text Books and other
material :
to teacher educators.
 - b) Research Publication.
 - c) Action Research. :
 - d) Publication of Articles in Journals.
 - i). District Level. :
 - ii). State Level. :
 - iii). National Level.
 - e) Publication of Innovative practices/ :
Seminar papers.
 15. Awards received previously, :
 - i) District Level. :
 - ii) State Level. :
 16. Relation with.
 - i). Trainees. :
 - ii). Teachers & Field Officers. :
 - iii). Parents :
 17. General behavior of Teacher Educator, like:
punctuality, Co-operation, discipline etc.,
based on the Principal remarks.

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18. Any other achievements not mentioned :
above in enhancing the functioning of
DIET/IASE/CTE.
19. Brief note on Criminal or other cases :
against the teacher and character of
teacher.
20. Specific remarks of the principal :
justifying award for the teacher
(One para)

CERTIFICATE OF ANTECEDENTS AND CHARACTER

This is to certify that _____
recommended for State Award, 2011 by District Selection Committee has an absolutely
clean record of service and faultless antecedents and that no enquires or legal proceeding
of any kind, departmental or otherwise, are pending against him/her.

PLACE:

DATE:

SIGNATURE OF THE PRINCIPAL
WITH OFFICIAL SEAL

CRITERIA TO BE FOLLOWED FOR SELECTING THE CANDIDATES FOR STATE

TEACHER AWARDS

The selecting the teachers for State Awards, the following procedure should be followed by the SELECTION COMMITTEES without any deviation.

Sl. No.	Criteria to be taken into account	Marks to be awarded
1.	Qualifications.	4
2.	Length of Service	5 Marks
3.	Percentage of passes in the subjects taught:	10 Marks
4.	<p>1. (4) - Ph.D/M.Phil..... 1 Mark</p> <p>- Post Graduation... 1 Mark</p>	2 Marks
5.	<p>2. (5) - 25 to 30 years of Service - 2 Marks</p> <p>- 20 to 24 years of Service - 2 Marks</p> <p>Service rendered in Agency / Slum areas - 1 Mark</p>	5 Marks
6.	<p>3. (6) - If the teacher has taught More than one Subject / section Marks shall be Awarded for each Subject/section by taking into account the average marks of Such subjects</p> <p>Section</p> <p>- 90% and above passes: 10 Marks</p> <p>- Between 80-89% passes: 9 Marks</p> <p>- Between 70-79% passes: 7 Marks</p> <p>- Between 60-69% passes: 6 Marks</p> <p>- Between 50-59% passes: 5 Marks</p> <p>- Between 40-49% passes: 4 Marks</p> <p>- Below 40 passes: No Marks</p>	10 Marks

EXAMPLE:

Class	Subject	Percentage of Passes	Marks to be given
VI (A)	Maths	95%	10 Marks
VIII(A)	Maths	88%	9 Marks
VIII(B)	Physical Science	70%	7 Marks
Total			26 Marks

Average: $26/3 = 8.6$ = 9 Marks to be given

1	2	3	4
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AVERAGE MARKS IN THE SUBJECT.

Average marks in the subject, If the teacher has taught more than one subject/section, marks shall be awarded for each subject/section and average shall be taken in account

90% and above

Between 80% & 89%

Between 70% & 79%

Between 60% & 69%

Between 50% & 59%

Between 40% & 49%

Between 35% & 39%

Subje

Average Marks in the

10 Marks

9 Marks

8 Marks

7 Marks

6 Marks

5 Marks

4 Marks

Class	Subject	Percentage of Passes	Marks to be given
VI (A)	Maths	96%	10 Marks
VII (A)	Maths	75%	9 Marks
VIII (B)	Physical Science	59%	6 Marks
Total			24 Marks

Average: 24/3 = 8 Marks to be given.

4. (a) Participation of the teacher in the activities of Parent - Teacher Association

5. (a) Special work done for raising the standard of Education

- (a) - Steps taken by the Teacher to increase enrolment in the school and mobilization of out of school children and to avoid drop-outs
(b) - Enrolment/retention of students achieved by the Teachers.

6. (10) Activities undertaken for strengthening national integration.

- (10) (a) - NCC
- Scouts and Guides
- Jamboree
- Camps

7. (11) Inspiring interest in Co-curricular and Extra-Curricular activities among students.

- (11) (a) Cultural programmes participated and training given to students to participate in competitions at:-

- (1) School Level
(2) Mandal Level
(3) District Level
(4) State Level

- (11) (b) Debates/Elucution/Quiz Competitions/Sports in which the students are made to participate:

- (1) Inter-School Level
(2) Inter-District Level
(3) State Level
(4) National Level

- (11) (c) Excursions/ Tours to the important places conducted (Mention the places and period (s) :

- (i) Within the state
(ii) Outside of the state

- (11) (d) Participation in the community service (Furnish details)

- (i) Social Work
(ii) Green and Green
(iii) Habitat Camps

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8. (12) Contribution of the Teacher for Physical development of the school:- 6 Marks
 - a) Accommodation 2 Marks
 - b) Furniture 2 Marks
 - c) Other aids 2 Marks
 9. (13) Contribution of the teacher for development of students Educational standards:- 2 Marks
 10. (14) Contribution of the teacher for promoting Literacy in general:- 5 Marks
 11. (15) Interest in helping the gifted/handicapped/ Mentally rearded and backwad students 5 Marks
 12. (16) Educational innovative writing useful to the students. 11 Marks
 - (16) (a) If author of Text Books 5 Marks
 - (b) Publication of Artiles at:-
 - i) District Level 2 Marks
 - ii) State Level 2 Marks
 - iii) National Level 2 Marks
 13. (17) Awards received previously 2 Marks
 14. (18) Relation with:- 6 Marks
 - a) Students 2 Marks
 - b) Teachers 2 Marks
 - c) Parents 2 Marks
 15. (19) Any other achievements not mentioned above 3 Marks.